



TOWN OF NEW CASTLE

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To Whom it may concern:

We are very pleased to recommend Scott Baird and RBA Management LLC. As a construction manager for the project you are planning to undertake. Mr. Baird was hired by the Town of New Castle to oversee a \$1.2 Million renovation of the Chappaqua Railroad Station, a keystone facility in the Chappaqua hamlet that is listed on the National Register of Historic Places.


Mr. Baird has been associated with the project from the beginning of the construction phase, and, along with the architect, has monitored and coordinated all phases of work performed by the three prime contractors awarded contracts pursuant to the Wicks Law. He maintains a steady presence on the job site, and consistently makes himself available for consultation. He coordinates and chairs project meetings every other week, using the previous meeting's minutes prepared by him to keep the project current and to record any issues that any of the participants may bring to the table.

He also reviews all claims for payment, conducts payroll interviews, as required under federal law, and verifies the need for any change orders and negotiates the costs thereof. While no government contract proceeds without some glitch, Mr. Baird's knowledge, experience and documentation have been invaluable to the Town in attempting to resolve issues in dispute.

In fact, the Town is currently proceeding with arbitration with one of the contractors due to an alleged misunderstanding of what was required in the original bid/contract. The detailed records kept by Mr. Baird and his staff have provided the Town with an excellent posture to defend our interpretation of the bid documents.

The New Castle Town Board have also expressed their satisfaction with Mr. Baird and RBA Management's performance on behalf of the Town in our project, and would certainly consider Mr. Baird and RBA Management LLC for any future projects that would require similar construction administration.

Yours very truly,


Gennaro J. Faiella
Town Administrator

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